

**UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF MARYLAND**

**NOTICE**

Effective April 1, 2004, and subject to funding, the part time United States Magistrate Judge position currently held by the Honorable Thomas DiGirolamo, will be increased to full time. The Court is now accepting applications for the position of full-time United States Magistrate Judge to fill the position.

The duties of the position initially will be primarily CRIMINAL, but CIVIL duties may be expected to increase during the Judge's term in office. Criminal duties include (1) issuance of warrants and conduct of preliminary proceedings in felony cases, and (2) trial and disposition of misdemeanor cases, including substantial responsibility for a traffic court docket and minor misdemeanor cases at Hyattsville and numerous federal installations. Civil duties will include administrative appeals in social security benefits cases. The staff assigned to the magistrate judge will assist the court in administering the criminal misdemeanor dockets and the other magistrate judges in handling the social security benefits caseload.

The position is designated as Greenbelt or Baltimore, but initially the criminal and civil work referred will be primarily from the Southern Division of the District of Maryland and the applicant will be assigned chambers in Greenbelt, subject to change based on the Court's needs and available facilities. Travel to several locations within the state of Maryland is required.

The basic jurisdiction and qualifications of a United States Magistrate Judge are specified in 28 U.S.C. § 631 *et seq.*

To be qualified for appointment, an applicant must:

- (1) Be, and have been for at least five years, a member in good standing of the bar of the highest court of a state, the District of Columbia, the Commonwealth of Puerto Rico, or the Virgin Islands of the United states, and have been engaged in the active practice of law for a period of at least five years (with some substitutions allowed);
- (2) Be competent to perform all of the duties of the office; be of good moral character; be emotionally stable and mature; be committed to equal justice under the law; be in good health; be patient and courteous; and be capable of deliberation and decisiveness;
- (3) Be less than seventy years old; and
- (4) Not be related to a judge of the district court.

A Merit Selection Panel composed of attorneys and other members of the community will review all applicants and recommend to the judges of the district court, in confidence, the five persons it considers best qualified. The court will make the appointment, following an FBI full-field investigation and an IRS tax check of the appointee. An affirmative effort will be made to give due consideration to all qualified candidates, including women and members of minority groups. The current annual salary of the position is \$142,324.00. The term of office is eight (8) years.

Application forms may be obtained from the Clerk of the District Court. An original and 15 copies of the application, including attachments, if any, must be received no later than December 3, 2003. Applications should be submitted to:

Chair, Magistrate Judge Merit Selection Panel  
c/o Felicia C. Cannon, Clerk  
United States District Court for the  
District of Maryland  
4415 U.S. Courthouse  
101 West Lombard Street  
Baltimore, Maryland 21201

All applications will be kept confidential unless the applicant consents to disclosure, and all applications will be examined only by members of the Merit Selection Panel and the judges of the district court. The deliberations of the Panel and the judges will remain confidential.